서울여자대학교
SEOUL WOMEN'S UNIVERSITY

Application Handbook for International Students for the 2nd Semester of 2019 (New and Transfer Students)

Office of Admissions
Seoul Women's University
621, Hwarang-no, Nowon-gu, Seoul
Tel: +82 - 2- 970 - 5058 Fax: (02) 3399 - 2844
Website : http://admission.swu.ac.kr

Attention for All Applicants

1. Attention for All Applicants
   (1) The person with multiple nationalities including the Korean nationality or the stateless person is not considered as a foreigner.
   (2) Only the curriculum of the regular school acknowledged by the education related laws of the corresponding country is acknowledged.
   (3) The eligibility is determined based on Monday August 26, 2019.
2. Application Materials
   (1) The original copy is required for all application materials. Under unavoidable circumstances, copies that are verified with the original by the issuing institute can be submitted; however, the original must be submitted after the registration of accepted applicants. All application materials will not be returned.
   (2) Documents written in other languages than Korean or English must have a notarized translation (to Korean or English) attached.
   (3) For high school period the applicant attended in Korea, the applicant shall submit the school records instead of the certificate of enrollment or the grade transcript.
   (4) If the name of the applicant on the documents submitted is different, the applicant shall attach the verification of identity issued by the court of the corresponding country or the head of a government organization.
   (5) The sponsor basically indicates the parents of the applicant. If the applicant's relative or the third party (the applicant's countryman or Korean only) becomes the sponsor, the document that proves the relationship with the applicant shall be submitted. (Illegal immigrant in the Republic of Korea is ineligible.)
   (6) The contact information provided in the application form should be viable during the period of admission process. If changed, it needs to be reported immediately to the Office of Admissions, and the applicant is responsible for any disadvantages that arise from the loss of contact. (Provide the contact information inside Korea, if possible.)
   (7) Accepted applicants who submitted the certification of expected graduation (completion) shall obtain "Apostillization" or the "Certification of Overseas Institutions" or "Consul Confirmation" at a diplomatic office of the applicant's country and submit it to Office of Admissions (#103, Administration Building) as of August 26, 2019. (For Chinese students, submit "Verification of Academic Achievement" or "Consul Confirmation.")
3. Additional Notes
   (1) Those who are considered to have insufficient scholastic ability for Seoul Women's University will not be admitted and most courses are offered in Korean.
   (2) Those who failed to submit application documents or submitted false documents or applicants who are illegal immigrants or have illegal immigrant parents are excluded from the application procedure.
   (3) If the information provided on the application materials is found false, if the applicant is found ineligible, or if the applicant was qualified·admitted in any other dishonest method, the admission can be cancelled even during the semester.
   (4) All students entering Seoul Women's University must complete the courses: Introduction to Christianity (2 credits), Pious Meeting (new admission: 6 semesters, transfer admission: 2 semesters) to establish wholesome sense of values and develop leader's qualities based on Christian spirit alongside the Bahrom Education 1, 2, and 3 which are based on community life as compulsory courses (Bahrom Education 2 and 3 for students transferring to undergraduate course).
   (5) Refer to the decision of Seoul Women's University Admission Application Management Committee for matters not specified in this handbook.

♦ Other Inquiries: Office of Admissions TEL : 02-970-5058 / E-mail: swuap@swu.ac.kr

Attention for Accepted Applicants

1. Do not lose the receipt for tuition payment for it needs to be presented to the Korean Consulate or Immigration Office to obtain the student visa (D-2).
2. The standard admission letter is issued to those who are accepted and registered. Do not lose the admission letter for it will not be reissued.
3. To apply for the student visa, the applicant shall apply for the visa at the Korean Consulate or Immigration Office by submitting the standard admission letter and other required documents.
4. The student who obtained the student visa (D-2) must immediately apply for alien registration at the Immigration Office in Seoul (for those who are outside after arriving in Korea).
5. The accepted student shall submit 1 copy of the student visa (D-2) and 1 copy of alien registration to the Office of Admissions of Seoul Women's University.
6. The accepted student shall be insured before registration and shall submit a copy of certificate of medical insurance subscription. If it is difficult to subscribe for a medical insurance before registration, the certificate shall be submitted at least before the admission.
7. If the student is rejected in the visa process, the student shall prepare the following documents and apply at the Office of Admissions of Seoul Women's University for a refund of the registration fee. (If the student cannot visit in person, then the refund can be made to the applicant's parents or sponsor only)
   - 1 Statement of Withdrawal (Attached Form)
   - Receipts for tuition and fees (original)
   - 1 copy of bank account under the applicant's name (or the name of a parent or the sponsor on paper) and 1 copy of identification

♦ Other Inquiries(Visa/Dormitory) : International Relations Team TEL : 02-970-5142 / E-mail: china@swu.ac.kr

1. Application Schedule

Category	New / Transfer Admission Application Schedule for Fall 2019	Remarks
Application	10:00 ~ 17:00 Wed. May 2 ~ Wed. May 22, 2019	Submit in person to Office of Admissions of Seoul Women's University
Notification of Accepted Applicants	Tue. June 25, 2019	website (http://admission.swu.ac.kr)
Payment of Tuition	Wed. June 26 ~ Fri. June 28, 2019 09:00~16:00	Wire transfer to the school's account exclusively for remittance (Print out the bill at the website of the Office of Admissions)
Orientation / Issue of VISA Documents	August 2019	Foreigner Support Center (#304, Golden 50 Commemoration Hall)
Beginning of Semester	Mon. September 2, 2019	

◈ This schedule is subject to change depending on the circumstances of Seoul Women's University.

2. Eligibility

[New Admission]

(1) Parents and applicants are all non-Koreans
[including the case where the father (or mother) and the applicant are Taiwanese]

(2) The applicant who completed (is expected to complete) high school education inside or outside Korea
◈ The person with multiple nationalities including the Korean nationality or the stateless person is not considered as a foreigner.

(3) Eligible applicants who meets language requirements
A. TOPIK Level 3 or above
B. Completion of regular course at the SWU Korean Language Center
C. Person who has other records that can prove one's Korean skills
◈ Successful applicants must achieve TOPIK Level 4 or above before graduation
◈ Successful applicants must complete Korean courses which will be assigned by the school according to their Korean language skill

[Transfer Admission]

(1) Parents and applicants are all non-Koreans
[including the case where the father (or mother) and the applicant are Taiwanese]
◈ The person with multiple nationalities including the Korean nationality or the stateless person is not considered as a foreigner.

(2) TOPIK Level 3 or above
◈ Successful applicants must achieve TOPIK Level 4 or above before graduation
◈ Successful applicants must complete Korean courses which will be assigned by the school according to their Korean language skill

(3) The applicant who satisfy the following academic requirements

Previous University	Eligibility
Regular 4-year University inside or outside Korea	• Students who were enrolled for at least 2 years or 4 semesters or completed the same period (up to the second semester of the second year) at a regular 4-year university inside and outside Korea (summer and winter sessions are not acknowledged as a regular semester, and this refers to the school system holding 2 semesters in 1 year) ※ For a foreign university operating on a school system different from that of Seoul Women's University [Ex. 3 semester a year system, etc.], and the applicant shall obtain at least 1/2 of the minimum credits that are required for a degree in the previous university and shall provide documentary evidence for the credits.
Junior colleges inside or outside Korea	• Student who graduated (or is expected to graduate) from a junior college (2-year or 3-year) inside or outside Korea

3. Application Method

[New Admission]

(1) The Application is received by admission units, and students admitted to the Divisions (such as Division of Communications & Media, Division of Chemistry and Bio-Environmental Sciences etc.) will decide their major through a fixed procedure.

(2) Applicants can apply to the Division of Pre-Majors (Social Sciences / Natural Sciences) only as the second preference. Applicants must choose the first preference and then choose the Division of Pre-Majors (Social Sciences / Natural Sciences) as the second preference.

(3) If admitted to the Division of Pre-Majors (second preference), the student can choose the first major among all the majors except Department of Educational Psychology, Physical Education, and Fine Arts. (The student may not choose a Physical Education & Fine Arts major even when the student had chosen Physical Education & Fine Arts as the first preference.)

[Transfer Admission]

(1) Transfer admission applicants cannot apply to Division of Pre-Majors (Social Sciences / Natural Sciences).

(2) Applicants applying to the Division of Communications & Media should decide the major from Digital Media & Visual Communication or Journalism or Business Communication.

(3) Applicants applying to the Division of Chemistry and Bio-Environmental Science should decide the major from Chemistry or Bio & Environmental Technology.

(4) Applicants applying to the Division of Applied Food System should decide the major from Food Science & Technology or Food & Nutrition.

4. Admission Unit

[New Admission]

<table>
<tr><th>College</th><th colspan="2">Majors</th><th>Remarks</th></tr>
<tr><td rowspan="8">College of Humanities</td><td colspan="2">Korean Language & Literature</td><td></td></tr>
<tr><td colspan="2">English Language & Literature</td><td></td></tr>
<tr><td colspan="2">French Language & Literature</td><td></td></tr>
<tr><td colspan="2">German Language & Literature</td><td></td></tr>
<tr><td colspan="2">Chinese Language & Literature</td><td></td></tr>
<tr><td colspan="2">Japanese Language & Literature</td><td></td></tr>
<tr><td colspan="2">History</td><td></td></tr>
<tr><td colspan="2">Christian Studies</td><td></td></tr>
<tr><td rowspan="8">College of Social Sciences</td><td colspan="2">Economics</td><td></td></tr>
<tr><td colspan="2">Library & Information Science</td><td></td></tr>
<tr><td colspan="2">Social Welfare</td><td></td></tr>
<tr><td colspan="2">Child Studies</td><td></td></tr>
<tr><td colspan="2">Public Administration</td><td></td></tr>
<tr><td rowspan="3">Division of Communications & Media</td><td>Digital Media & Visual Communication</td><td rowspan="3">Apply for Division of Communications & Media, and choose the major on the 2nd year</td></tr>
<tr><td>Journalism</td></tr>
<tr><td>Business Communication</td></tr>
<tr><td colspan="2">Human Movement Science</td><td></td></tr>
<tr><td rowspan="4">College of Natural Sciences</td><td colspan="2">Mathematics</td><td></td></tr>
<tr><td rowspan="2">Division of Chemistry and Bio-Environmental Sciences</td><td>Chemistry</td><td rowspan="2">Apply for Division of Chemistry and Bio-Environmental Sciences, and choose the major on the 2nd year</td></tr>
<tr><td>Bio & Environmental Technology</td></tr>
<tr><td colspan="2">Horticultural, Biotechnology & Landscape Architecture</td><td></td></tr>
<tr><td rowspan="2">Division of Applied Food System</td><td>Food Science & Technology</td><td rowspan="2">Apply for Division of Applied Food System, and choose the major on the 2nd year</td></tr>
<tr><td>Food & Nutrition</td></tr>
<tr><td rowspan="6">College of Interdisciplinary Studies for Emerging Industries</td><td colspan="2">Business Administration</td><td></td></tr>
<tr><td colspan="2">Fashion Design & Marketing</td><td></td></tr>
<tr><td colspan="2">Digital Media Design and Applications</td><td></td></tr>
<tr><td colspan="2">Information Security</td><td></td></tr>
<tr><td colspan="2">Software Convergence</td><td></td></tr>
<tr><td colspan="2">Industrial Design</td><td></td></tr>
<tr><td rowspan="3">-</td><td rowspan="3">School of Art and Design</td><td>Contemporary Art</td><td></td></tr>
<tr><td>Ceramics & Fiber Arts</td><td></td></tr>
<tr><td>Visual Communication Design</td><td></td></tr>
<tr><td>-</td><td colspan="2">Division of Pre-Majors (Social Sciences)</td><td rowspan="2">Only available for second preference</td></tr>
<tr><td>-</td><td colspan="2">Division of Pre-Majors (Natural Sciences)</td></tr>
</table>

[Transfer Admission]

College	Majors		Remarks
College of Humanities	Korean Language & Literature		
	English Language & Literature		
	French Language & Literature		
	German Language & Literature		
	Chinese Language & Literature		
	Japanese Language & Literature		
	History		
	Christian Studies		
College of Social Sciences	Economics		
	Library & Information Science		
	Social Welfare		
	Child Studies		
	Public Administration		
	Division of Communications & Media	Digital Media & Visual Communication	Apply for Digital Media & Visual Communication or Journalism or Business Communication
		Journalism	
		Business Communication	
	Human Movement Science		
College of Natural Sciences	Mathematics		
	Division of Chemistry and Bio-Environmental Sciences	Chemistry	Apply for Chemistry or Bio & Environmental Technology
		Bio & Environmental Technology	
	Horticultural, Biotechnology & Landscape Architecture		
	Division of Applied Food System	Food Science & Technology	Apply for Food Science & Technology or Food & Nutrition
		Food & Nutrition	
College of Interdisciplinary Studies for Emerging Industries	Business Administration		
	Fashion Science		
	Digital Media Design and Applications		
	Information Security		
	Software Convergence		
	Industrial Design		
-	School of Art and Design	Contemporary Art	
		Ceramics & Fiber Arts	
		Visual Communication Design	

5. Application Process

Application Method	Remarks
Document Evaluation 100%	• Application materials including high school grades and personal statement as well as language skills are evaluated comprehensively ※For transfer admission, university GPA will be evaluated too. • For Fine Arts area applicants(Industrial Design, Contemporary Art, Ceramics & Fiber Arts, Visual Communication Design), the applicant's portfolio is reflected in the evaluation • For Human Movement Science applicants, prizes won in domestic and overseas competitions and the certificate of participation in the competition will be additionally reviewed upon submission

6. Application Materials

Application Materials for New Admission	Remarks
Admission Application (Attached Form)	
Statement of Understanding (Attached Form)	
Copy of Applicant's Passport and Alien Registration	1 copy each
Copy of the Certificate of Family Relations and Parents' Identification	**1 original copy** ※ A translated and notarized in Korean or English must be submitted
Documents authenticating academic achievements	**1 original copy** (please refer to 'Attention for Application Materials' below and submit one document among #1~3) ※ A translated and notarized in Korean or English must be submitted
Original Certificate of (expected) high school graduation	**1 original copy** ※ A translated and notarized in Korean or English must be submitted
Original Grade Transcript from high school	**1 original copy** ※ A translated and notarized in Korean or English must be submitted
TOPIK Report or, the Certificate of Completion (or enrollment) and academic transcript issued by a Korean Language Institute	**1 original copy (if any)**
Certificate of Bank Deposit (Money Trust Balance) (Deposit must be $20,000USD or higher) (Document issued within 3 consecutive months prior to its submission)	Must maintain the amount until the registration of accepted applicants for the issue of VISA related documents ※ In case financial sponsor is different from the applicant, please refer to 'Required Documents for Financial Sponsor' information below
Sponsor's certificate of employment or business registration Sponsor's certificate of taxation for property tax Sponsor's Affidavit of Support (Attached form)	Not required if the sponsor is the student herself
A remittance receipt of application fee	
Record of winning prizes in domestic and overseas competitions and the certificate of participation in the competition	If applicable, those who are applying for Human Movement Science
Portfolio (no fixed form)	Limited to students applying for College of Fine Arts
1 original copy of baptismal certificate	Limited to students applying for Christian Studies

◈ The documents issued by a foreign educational institute shall indicate the name of the school name of the department, address, international telephone number, fax number, and website address.

◈ Documents written in languages other than Korean or English must have a notarized translation (to Korean or English) attached.

◈ Expected graduates shall submit 'certificate of high school graduation' before the standard admission letter is issued.

◈ Additional documents may be requested for the qualification examination and no document will be returned.

Attention for Academic Achievement Authentication Documents

◈ The applicant shall submit documents before the designated date by choosing one of the following (1 ~ 3).

1. Apostillized record of academic achievement
2. Documents demonstrating academic achievement confirmed by the Korean consulate of the applicant's country or received Consul Confirmation from the competent official of the applicant's country
3. In case applicant obtained an academic degree in China: Certificates issued by an academic career and/or academic degree certification center operated by the Ministry of Education of China
   - Limited to the applicant who obtained an academic degree in China, may take 30days to issue
   - Authentication documents for high school diploma and college degree http://www.cdgdc.or.kr
   - Authentication documents for the diploma or academic achievement for junior college or higher institute http://www.chsi .com.cn

※ The applicant who obtained an academic degree in China must submit the documents guided by "3" above.

Required Documents for Financial Sponsor

◈ If the applicant does not financially support oneself, following documents must be submitted

1. Proof of Employment or Business License of financial sponsor
2. Financial sponsor's Certificate of taxation on his/her property tax
3. Written pledge of financial sponsor guaranteeing the full financial support during study periods of applicant

Application Materials for Transfer students

Required Documents	Remarks
Admission Application (Attached Form)	
Statement of Understanding (Attached Form)	
Copy of Applicant's Passport and Alien Registration	**1 copy each** (not original copy)
A copy of the Certificate of Family Relations and Parents' Identification	**1 original copy** ※ A translated and notarized in Korean or English must be submitted
Documents authenticating academic achievements	**1 original copy** (please refer to 'Attention for Application Materials' below and submit one document among #1~3) ※ A translated and notarized in Korean or English must be submitted
Certificate of (expected) high school graduation and an official Transcript	**1 original copy each** ※ A translated and notarized in Korean or English must be submitted
TOPIK Report or, a Certificate of Completion (or enrollment) and academic transcript issued by a Korean Language Institute	**1 original copy (if any)**
Certificate of Bank Deposit (Money Trust Balance) (Deposit must be $20,000USD or higher) (Document issued within 3 consecutive months prior to its submission)	Must maintain the amount until the registration of accepted applicants for the issue of VISA related documents ※ In case financial sponsor is different from the applicant, please refer to 'Required Documents for Financial Sponsor' information below
Sponsor's certificate of employment or business registration Sponsor's certificate of taxation for property tax Sponsor's Affidavit of Support (Attached form)	Not required if the sponsor is the student herself
A remittance receipt of application fee	
Record of winning prizes in domestic and overseas competitions and the certificate of participation in the competition	If applicable, those who are applying for Human Movement Science
Portfolio	Limited to Art and Design applicants only (no fixed form)
1 original copy of baptismal certificate	Limited to Department of Christian Studies applicants only
Original certificate of (expected) completion of two full academic years from previous college/university. or Certificate of (expected) graduation from a college or Certificate of attendance (applicable to junior in university or higher only)	Certificate of graduation from a two or three-year college must be submitted
Original grade transcript from previous college / university	
Documents demonstrating, - Credits to graduate - Grading scale - Certificate of completion of academic years	Don't need to be separately submitted If certificate specify the details on the back

※ Expected graduates shall submit 'certificate of high school graduation' before the standard admission letter is issued.

※ Credits and completion of courses transfer from a previously attended university (or college) follow the regulations of Seoul Women's University

※ Period of attendance at Seoul Women's University could be extended depending on received credits from a previously attended university (or college)

※ Transfer students might double or sub-major.

※ Transfer students are not supposed to change major and graduate early.

Attention for Academic Achievement Authentication Documents

◈ The applicant shall submit documents before the designated date by choosing one of the following (1 ~ 3).

1. Apostillized record of academic achievement
2. Documents demonstrating academic achievement confirmed by the Korean consulate of the applicant's country or received Consul Confirmation from the competent official of the applicant's country
3. In case applicant obtained an academic degree in China: Certificates issued by an academic career and/or academic degree certification center operated by the Ministry of Education of China
   - Limited to the applicant who obtained an academic degree in China, may take 30days to issue
   - Authentication documents for high school diploma and college degree http://www.cdgdc.or.kr
   - Authentication documents for the diploma or academic achievement for junior college or higher institute

http://www.chsi .com.cn
The applicant who obtained an academic degree in China must submit the documents guided by “3” above.

Required Documents for Financial Sponsor

◈ If the applicant does not financially support oneself, following documents must be submitted

4. Proof of Employment or Business License of financial sponsor
5. Financial sponsor’s Certificate of taxation on his/her property tax
6. Written pledge of financial sponsor guaranteeing the full financial support during study periods of applicant

7. Registration Schedule for Successful Applicants

no	Schedule	Date	Contents	Location
1	Notification of Accepted Applicants	Tue. June 25, 2019	Announced at the website of the Office of Admissions	website of the Office of Admissions of Seoul Women’s University (http://admission.swu.ac.kr)
2	Registration of Accepted Applicants	Wen. June 26 ~ Fri. June 28, 2019 09:00~16:00	The accepted applicant shall print out the bill and send the tuition to the specified account	
3	Orientation & Issue of Standard Admission Letter	August 2019	Purchase medical insurance and submit the certificate for the insurance Academic Affairs / Scholarship / Dormitory / Course Registration	Foreigner Support Center (#304, Golden 50 Commemoration Hall)
4	Beginning of Semester	Mon. September 2, 2019	Complete designated curriculum based on Korean skills grade	Corresponding Lecture Hall

◈ This schedule is subject to change depending on the circumstances of Seoul Women’s University.

8. Application Fee: KRW 50,000

(1) Refund Policy for Application Fee and Amount of Refund

A. If the amount paid exceeds the application fee: The exceeding amount
B. If the applicant was not put through the admission procedure due to Seoul Women’s University’s fault: The entire amount paid
C. If the applicant was not able to go through the admission procedure due to natural disaster: The entire amount paid
D. If the applicant was not able to go through the admission procedure due to disease or accident requiring hospitalization, or death: The entire amount paid upon the submission of evidentiary materials
E. If the applicant was disqualified before the final screening: The amount required for the remaining admission procedure

(2) Refund of Balance due to Application Related Incoming and Outgoings

A. If there is balance, the amount shall be refunded in proportion to the application fee provided by the applicant in accordance with the relevant regulations
B. If the refund is to be made for the above reason, the applicant may choose to visit Seoul Women’s University to receive the refund or receive the refund through wire transfer to the bank account provided on the application form
C. If the applicant chooses to receive the refund through wire transfer, the processing fee will be deducted from the total amount, and if the processing fee exceeds the total amount, the refund will not be made.

Wire Transfer Bank Account: Wooribank 1005-601-662092 (Beneficiary: Seoul Women’s University)

9. Miscellaneous

(1) Korean Language Program

The international student admitted to Seoul Women’s University shall attend the courses designated by the school in order to adapt to the campus life and enhance scholastic ability and can attend the Korean language course for free of charge.

(2) Tuition Information

(Unit: KRW)

Division	Colleges	Admission Fee	Tuition	Total
New Addmission	College of Humanities College of Social Sciences Department of Business Administration Division of Pre-Majors (Social Sciences)	KRW 599,000	KRW 3,490,000	KRW 4,089,000
	College of Natural Sciences College of Interdisciplinary Studies for Emerging Industries (Except Business Admin. And Industrial Design major) Division of Pre-Majors (Natural Sciences)		KRW 4,189,000	KRW 4,788,000
	Department of Industrial Design School of Art and Design		KRW 4,886,000	KRW 5,485,000
Transfer Admission	College of Humanities College of Social Sciences	KRW 599,000	KRW 3,365,000	KRW 3,964,000
	College of Natural Sciences (Except Division of Mathematics) College of Information & Media		KRW 4,037,000	KRW 4,636,000
	Division of Mathematics		KRW 3,928,000	KRW 4,527,000
	College of Fine Arts		KRW 4,711,000	KRW 5,310,000

◈ The payment of the admission fee is required only once at the entrance.

(3) Scholarship Opportunity

Division	Qualification		Details	Remarks
New Student	Student with excellent admission application result		50% reduction on tuition	Limited to first semester
	Student with excellent Korean skills	TOPIK Level 6	50% reduction on tuition + 2 million won for livelihood support	
		TOPIK Level 5	50% reduction on tuition + 1.5 million won for livelihood support	
		TOPIK Level 4	50% reduction on tuition + 1 million won for livelihood support	
	Student who completed Korean Language School of Seoul Women's University		50% reduction on dormitory rates	Applied for 1 year
Enrolled Student	Student covered by medical insurance and completed 14 or more credits in the preceding semester		30% ~ 100% reduction on tuition depending on credits	Provided up to 8th semester
	TOPIK grade earner (Levels 4〜6)		5% additional reduction if the student obtains a higher grade during enrollment	Limited to once each semester for each grade

(4) Insurance and Dormitory

A. Medical Insurance

All international students must purchase (visa) student insurance from the first semester of 2019 due to the guidelines set forth by the Ministry of Education. Students without the insurance may experience administrative disadvantage (for the issue of VISA documents, limitation on scholarship provision, limitation on course registration, etc.)

B. Dormitory [International Residence Hall]

New students must move into the dormitory for 1 year after admission.

Division	Entry Fee	Rates during Term	Remarks
Double Room	20,000	992,000/15 Weeks	Rates during the break will be announced separately

◈ The fee and rates are subject to change depending on dormitory's circumstances.

◈ Students who completes the Korean Language Center of Seoul Women's University are entitled to 50% reduction

on the rates for 1 year.

◈ If the students have a family member who live in Korea, contact to Foreigner Support Center.

(5) Admission Related Inquiries

Department	Contact Number	Location	Subject
Office of Admissions	TEL: 02-970-5058 FAX: 02-3399-2844	#103, Administration Building	Application Related
Foreigner Support Center	TEL: 02-970-5142 FAX: 02-3399-2841	#304, Golden 50 Commemoration Hall	VISA and Insurance
Korean Language Center	TEL: 02-970-7802 FAX: 02-970-5904	#304, Golden 50 Commemoration Hall	Korean Placement Test

(6) Location and Transportation

A. Address:

Seoul Women's University
621, Hwarang-no, Nowon-gu, Seoul 01797, South Korea

B. Transportations

◈ School Bus: SWU Campus ↔ Taereung Subway Station (Exit #7) (Every 10 minutes)

◈ Subway: Seokgye Station (Line 1 and 6): Take Exit #4 and transfer to Seoul metropolitan bus
Taereung Station (Line 6 and 7): Take Exit #7 and transfer to school bus or Seoul Metropolitan Bus
Hwarangdae Station (Line 6): Take Exit #3 and walk for 10~15 minutes

◈ Seoul Metropolitan Bus: Get off at Seoul Women's University Main Gate - 202, 1155, 1156, 1225
Get off at Seoul Women's University South Gate – 1122, 1132

C. **Location (Subway Map)**



SEOUL WOMEN'S UNIVERSITY

International Undergraduate Admission Application

Application Number	※

Name	Korean	Date of Birth		Photo (3cm x4cm)
	Chinese	Passport Number		
	English	Alien Registration Number		
Nationality		Country of Birth		
Application Category	□ New Admission □ Transfer Admission			

Admission Unit (Major)	First Preference		Second Preference	Division of Pre-Majors □ Social Sciences □ Natural Sciences
Language Proficiency	Proficiency in Korean	□ TOPIK Grade ____ □ Completed Regular Korean Language Institute: Grade ___ □ No Qualifications		
Applicant	Current Address			
	Mailing Address			
	Cellular Phone Number		Phone Number	
	E-mail address			
Person to be Notified in Case of Emergency	Name		Relationship with Applicant	Occupation
	Address			
	Cellular Phone Number		Phone Number	
Refund Method	□ Wire Transfer			

Refund Account Information							
Bank Name		Account Number		Account Holder		Relationship with Applicant	
Consent to Collection and Use of Personal Information	I agree that you may collect and use my personal information ※ The information collected from you will be used only for the purpose of admission process and statistical activities						□ Agree

I certify that the information provided in this application is complete, true and accurate.

Receiver	

_____ _____

Signature Date

To. President of Seoul Women's University

Please do not fill in the field marked "※"

▣ Information on Foreign Schools

Name of High School	Country	School System	
		/ /	
Period of the 1st Semester	Winter Vacation	Period of the 2nd Semester	Summer Vacation
(Month ~ Month)	(Month ~ Month)	(Month ~ Month)	(Month ~ Month)

Address		website	
Phone Number		Fax Number	E-mail

Names of College/University (Transfer only)	Major	Country	School System
Period of the 1st Semester	Winter Vacation	Period of the 2nd Semester	Summer Vacation
(Month ~ Month)	(Month ~ Month)	(Month ~ Month)	(Month ~ Month)

Address		website	
Phone Number		Fax Number	E-mail

Particulars [Indicate significant matters related with the completion of curriculum such as the semester system of foreign school (3 semesters in 1 year) and early graduation]	
High School	College or University

- ◈ Enter the official name of the school and address precisely. For telephone number and fax number, include country code and area code
- ◈ This document is used for screening and therefore the information provided in this document needs to be precise. False entry or omission may lead to the cancellation of admission (qualification)
- ◈ New admission applicant shall fill up to high school information and transfer admission applicant shall fill up to college or university information

▣ Personal Statement

◈ Introduction (Background of growth, reason for choosing to study in Korea)
◈ Learning Plan (Reason for selecting the major and study plan)

※ There is no limit to the length of the personal statement. If necessary, additional papers can be attached.

Statement of Understanding

▣ Applicant's Information			
Application Category	□ New Admission □ Transfer Admission	Application #	※
Name in Full		Date of Birth	

I consent to Seoul Women's University's inquiry of my school register and records for the purpose of verifying the authenticity of the documents I am submitting for Fall 2019 Admission for International Students such as the high school diploma and the transcript of school grades.
I certify that the information I provided on the application documents is true and I have not forged or falsified the submitted documents. I agree to accept any disadvantage including the cancellation of admission if the information I provided is found false or if the documents I submitted are found falsified or forged.

_____, 2019

Applicant Name: _____ (signature)

To. President of Seoul Women's University

Please do not fill in the field marked "※"

Affidavit of Support

Application Category	□ New Admission □ Transfer Admission	Application #	※
Name		Date of Birth	

Indicate the person, including yourself or organization that will be responsible for your tuition fee and living expenses.

■ Name (Institution):

■ Relationship:

■ Occupation (for an Individual):

■ Address:

■ Phone Number:

* I certify that I will be responsible for the above-named applicant's tuition fees and living expenses for the duration of the academic program.

■ Name:

■ Signature:

■ Date:

To. President of Seoul Women’s University

Please do not fill in the field marked “※”

Statement of Withdrawal

Application Category	□ New Admission □ Transfer Admission		
Name in Full		Date of Birth	
Admission Type	International Student Admission	Application #	
Admission Unit		Contact Number	( ) -

I applied for Fall 2019 Admission for International Students at Seoul Women's University, and have been granted admission. I hereby renounce my admission.

◈ Attachment

1. Original receipt of SWU tuition and other fees
2. 1 copy of the identification of the applicant (parents or sponsor in the document)
3. 1 copy of bank account under the applicant's name (parents or sponsor in the document)

_____, 2019

Applicant's Name: (signature)

Sponsor's Name: (signature)

Sponsor's Resident Registration Number:
(or Alien Registration Number)

Sponsor's Contact Number (Telephone):

To. President of Seoul Women's University

▣ Document Received by: (seal)



SEOUL WOMEN'S UNIVERSITY